

# **North Central Iowa Regional Economic & Port Authority**

***Minutes from Thursday, July 22, 2021***

***Held at North Iowa Corridor Office***

***8:04 am – 8:56 am***

Present: Terry Durby, Casey Callanan, Chad Schreck, Melissa Michaelis, Beth Bilyeu, Jim Wherry, Sheri Penney

The meeting was called to order at 8:04 am by Durby.

Motion to approve the agenda made by Callanan, 2<sup>nd</sup> by Schreck, motion carried.

Motion to approve the 7.30.20 minutes, with correction to treasurer title made by Callanan, 2<sup>nd</sup> by Schreck, motion carried.

Introductions and an overview of the Port Authority was discussed.

Motion to approve the following for Officer Appointments made by Callanan, 2<sup>nd</sup> by Bilyeu, motion carried.

Chair – Terry Durby

Vice Chair – Casey Callanan

Treasurer – Chad Schreck

Secretary – Melissa Michaelis

Signatory discussion was held with no addendums to current signatories.

Motion to approve the following for Committee Appointments made by Callanan, 2<sup>nd</sup> by Schreck, motion carried.

Financial Committee: Beth Bilyeu, Chad Schreck, Sheri Penney

Research committee: AJ Stone, Jim Wherry, Melissa Michaelis

Motion to approve the Treasurer's Report made by Schreck, 2<sup>nd</sup> by Durby, motion carried.

Motion to approve ICAP bill to be paid up to an amount of \$2500 when due made by Wherry, 2<sup>nd</sup> by Bilyeu, motion carried.

Motion to approve sending invoices to each county at \$2000/year/county made by Schreck, 2<sup>nd</sup> by Durby, motion carried.

Discussion was held on each counties' use of the American Recovery Act.

Discussion on fund balance (\$9589.63) was held.

Research Committee report given by Michaelis with a possible large natural gas user coming to the Manly Terminal.

Financial Committee report was given by Schreck reviewing the grant language. Discussion was held to request a scope of work change to include inspection of current Winnebago County pipeline, or utility assessment through Mitchell County, or partnering with utility for engineering. Other discussion included a strategic plan for the Port Authority, as well as legislation updates regarding port authorities.

Next meeting Set for October 28<sup>th</sup>, 2021, at 8am at the North Iowa Corridor.

Motion to adjourn at 8:56 am made by Callanan, 2<sup>nd</sup> by Bilyeu, motion carried.